



“ANCIENT CITIES AND THEIR REFLECTION TO TODAY'S WORLD”

August 2010-July 2012



*This Project-No. 2010-1-CY1-GRU06-00931-6 has been funded with support from the European Commission.
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EVALUATION QUESTIONNAIRE

The main purpose of this survey is to assess the ACT project's success through the participants' opinion on both the partnership activities they were actually involved in (at local level and during the transnational mobilities) and on the final outcomes of the project. Participants are also asked to carefully assess Coordinators skills in managing ACT project.

*The results of the questionnaire will thus allow coordinators and members from all partner organisations to **realistically evaluate the impact** that the partnership had on target groups. In addition, they will allow coordinators to **learn from mistakes** that they might have done during all major phases of project management (which is also useful for future projects).*

Who should fill in the following questionnaire?

Participants (staff from your organisation, teachers/adult education providers) involved in partnership activities -at local level and/or during *at least one* mobility- are responsible for filling in the following questionnaire.

Instructions

Please tick () the phrase that best describes your feelings about the aspects of the project.

Choose among the following alternatives:

- **“Strongly disagree”**, or the lowest, most negative impression;
- **“Disagree”**;
- **“Neither agree nor disagree”**, or an adequate impression;
- **“Agree”**;
- **“Strongly agree”**, or the highest, most positive impression.

Choose **N/A** if the item is not appropriate or not applicable to this project.

Please also answer all of the open-ended questions (from 33 to 36) to the best of your ability.

Your feedback is sincerely appreciated. Thank you!

Participant's Nationality: _____

Category: Staff Teacher/Adult Education Provider (AEP from now on)

	STRONGLY DISAGREE	DISAGREE	NEITHER AGREE NOR DISAGREE	AGREE	STRONGLY AGREE	N/A
PROJECT CONTENT						
1. I was well informed about the aims/objectives of this project.						
2. This project lived up to my expectations.						
3. The content is relevant to the activities of my organisation/my job.						
PROJECT DESIGN: PARTNERSHIP ACTIVITIES						
4. The project aims/objectives were clear to me.						
5. The planned activities were consistent with the project aims/objectives.						
6. I took part in <input type="checkbox"/> more than 75% of partnership activities. <input type="checkbox"/> between 50% and 75% of partnership activities. <input type="checkbox"/> less than 50% of partnership activities.						
7. The pace of the activities was appropriate.						
Impacts						
8. The activities stimulated my motivation.						

9. The activities increased my skills (language skills, ICT skills, pedagogical skills, project management skills).						
10. The activities increased my knowledge about partner countries and cultures.						
<i>Local Community Response to Partnership Activities (for Staff only)</i>						
11. Partnership activities increased support and participation of family members (e.g. pupils' parents).						
12. Partnership activities increased cooperation with other local organisations and/or local companies.						
13. Partnership activities increased support and participation of other local actors (e.g. public bodies).						
<i>Pupils/Learners/Trainees Response to Partnership Activities (for Teachers/AEP only)</i>						
14. Partnership activities stimulated pupils/learners/trainees' motivation and/or self-confidence.						
15. Partnership activities increased pupils/learners/trainees' skills (language skills, ICT skills, social skills).						
16. Partnership activities increased pupils/learners/trainees' knowledge about partner countries and cultures.						
TRANSNATIONAL MOBILITIES						
<i>Organisation</i>						
17. I was involved in						
<input type="checkbox"/> all mobilities.						
<input type="checkbox"/> more than 4 mobilities.						

<input type="checkbox"/> less than 4 mobilities.						
<input type="checkbox"/> at least one mobility.						
18. Travel arrangements ran smoothly.						
19. Accommodation was comfortable.						
20. Meeting locations were suitable.						
21. Provided informative materials (promotional brochure, presentations, tests, publications, etc.) were relevant to the project activities.						
PROJECT COORDINATORS						
22. The activities planned by Project Coordinators were consistent with the project aims/objectives.						
23. Project Coordinators developed appropriate guidelines and information packs for partners on project issues.						
24. Project Coordinators monitored closely progress against deadlines, towards deliverables and to meet work plan objectives.						
25. Project Coordinators well managed project budgets.						
26. Project Coordinators organised consultations, reviews and other meetings, managing all logistics.						
27. Project Coordinators maintained close and effective communication with all partners.						
28. Project Coordinators drafted and edited reports as required, and contributed to communication regarding the projects.						
29. Project Coordinators drafted presentations, managed web content, drafted information packs to be used in dissemination.						

PROJECT RESULTS						
30. I accomplished the objectives of this project.						
31. I will be able to use what I learned/made (e.g. final outcomes) in this project.						
<p>32. How would you improve this project? (Tick all that apply)</p> <p><input type="checkbox"/> Provide better information before the project.</p> <p><input type="checkbox"/> Clarify the project objectives.</p> <p><input type="checkbox"/> Reduce the content covered in the project.</p> <p><input type="checkbox"/> Increase the content covered in the project.</p> <p><input type="checkbox"/> Update the content covered in the project.</p> <p><input type="checkbox"/> Make project activities more stimulating.</p> <p><input type="checkbox"/> Improve project organisation.</p> <p><input type="checkbox"/> Slow down the pace of the project.</p> <p><input type="checkbox"/> Speed up the pace of the project.</p> <p><input type="checkbox"/> Add more informative material to the project.</p>						
33. What other improvements would you recommend in this project?						
34. What is least valuable about this project?						
35. What is most valuable about this project?						

36. Are you interested in receiving other educational materials/ project from partner organisations or e-mail updates about this project?

Yes No

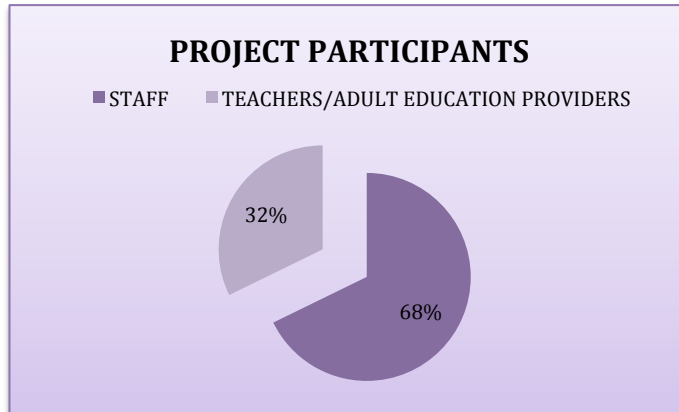
If so, please write your name, address, e-mail, phone number, and the subject(s) you work with most.

E-mail: _____

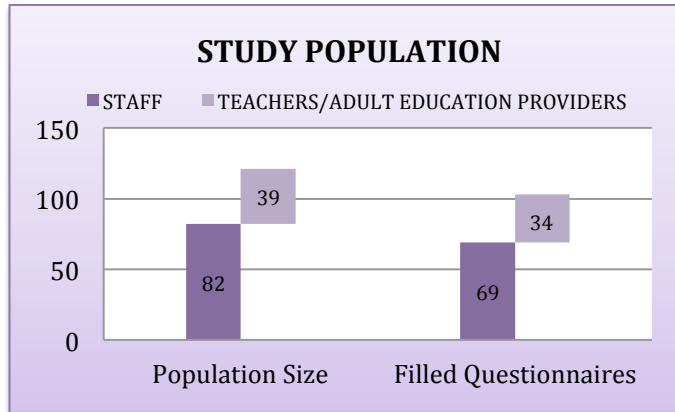
Phone N°: _____

Subject(s) and Grade Level(s): _____

COMMENTS ON FINAL RESULTS

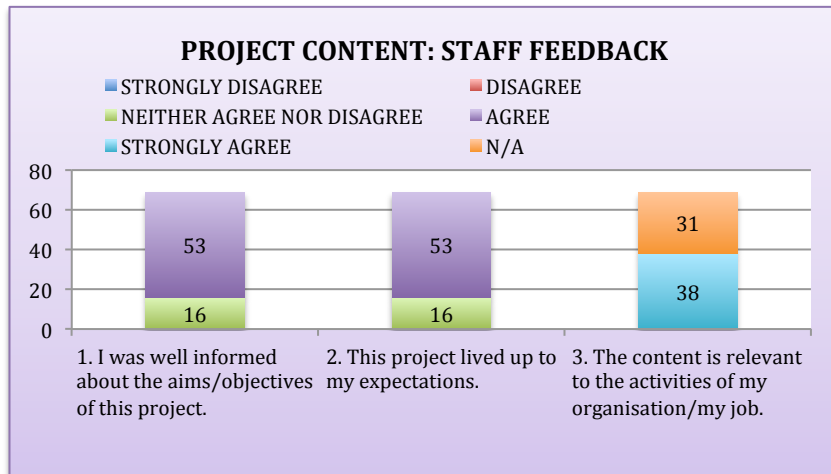


After completion of the project all participants (**staff** from partner organizations and **teachers or AEPs**) were asked to fill in an evaluation questionnaire for assessing the project's success.



As showed in this second bar graph, the study population consisted of 82 staff and 39 teachers/AEPs. However, only 84% of the staff and 87% of the teachers/AEPs gave feedback on the project.

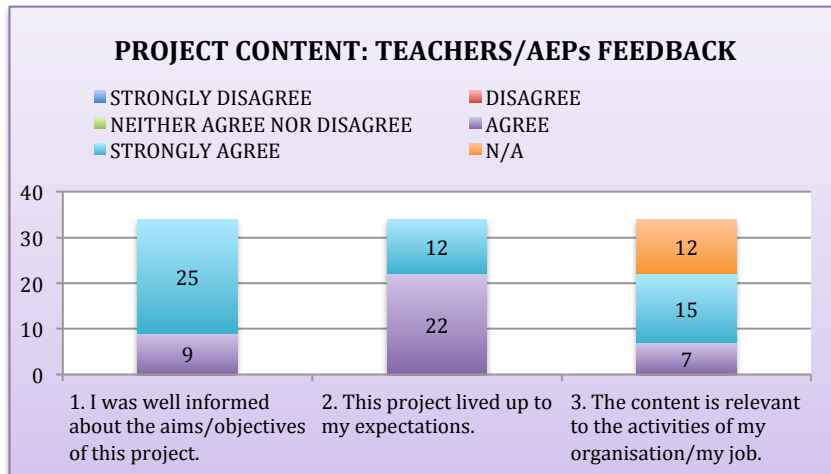
1. PROJECT CONTENT



The first part of the questionnaire focused on three main aspects of the project content: clarity of purposes, participants' expectations and relevance of partnership activities.

As showed by both bar graphs, the project did not disappoint anybody, and was directly connected with the activities carried out by most partners. In addition, the bar graphs prove that the objectives stated at application stage were clear to almost everybody (with few exceptions).

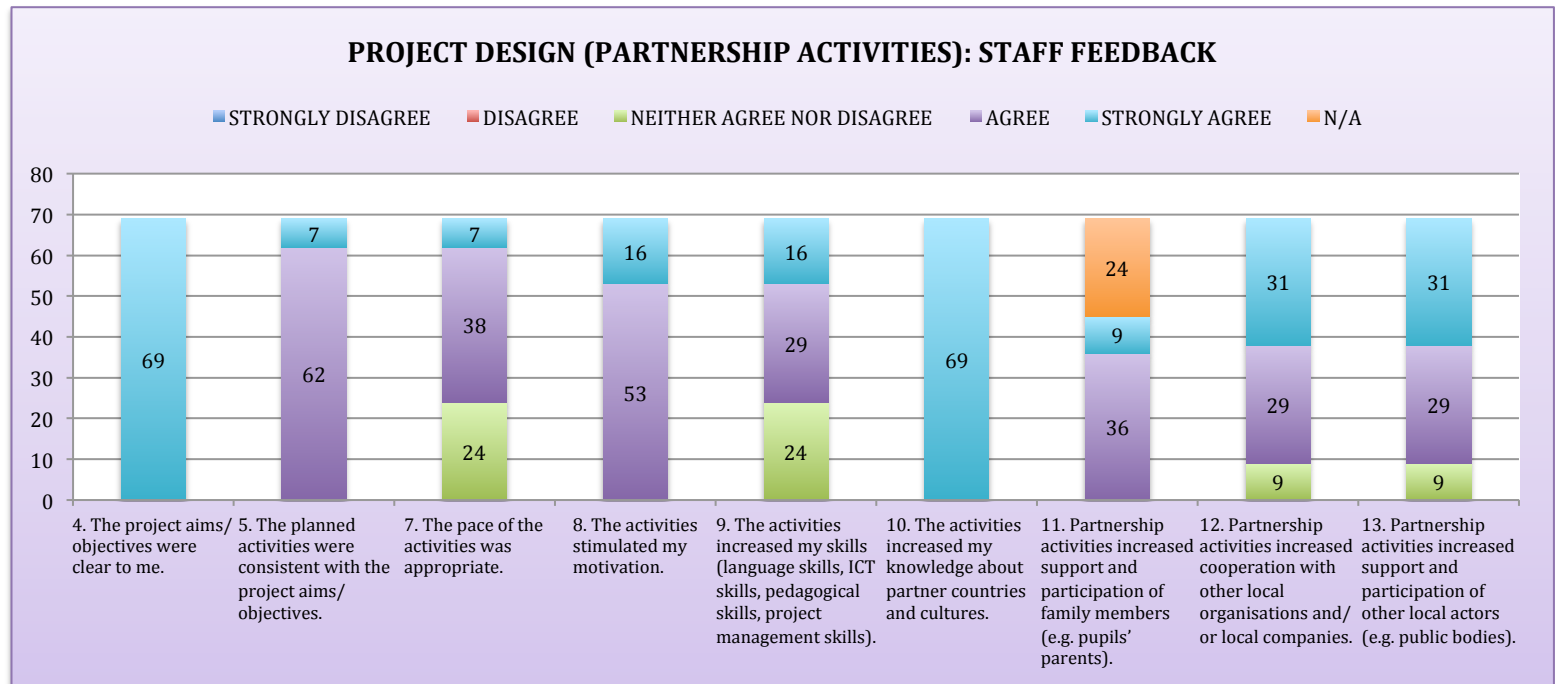
However, the histogram relative to item n.3 contains some outliers. That is likely due to the particular nature and mission of some partner organizations, which do not deal with adult education issues ordinarily.



2. PROJECT DESIGN: PARTNERSHIP ACTIVITIES

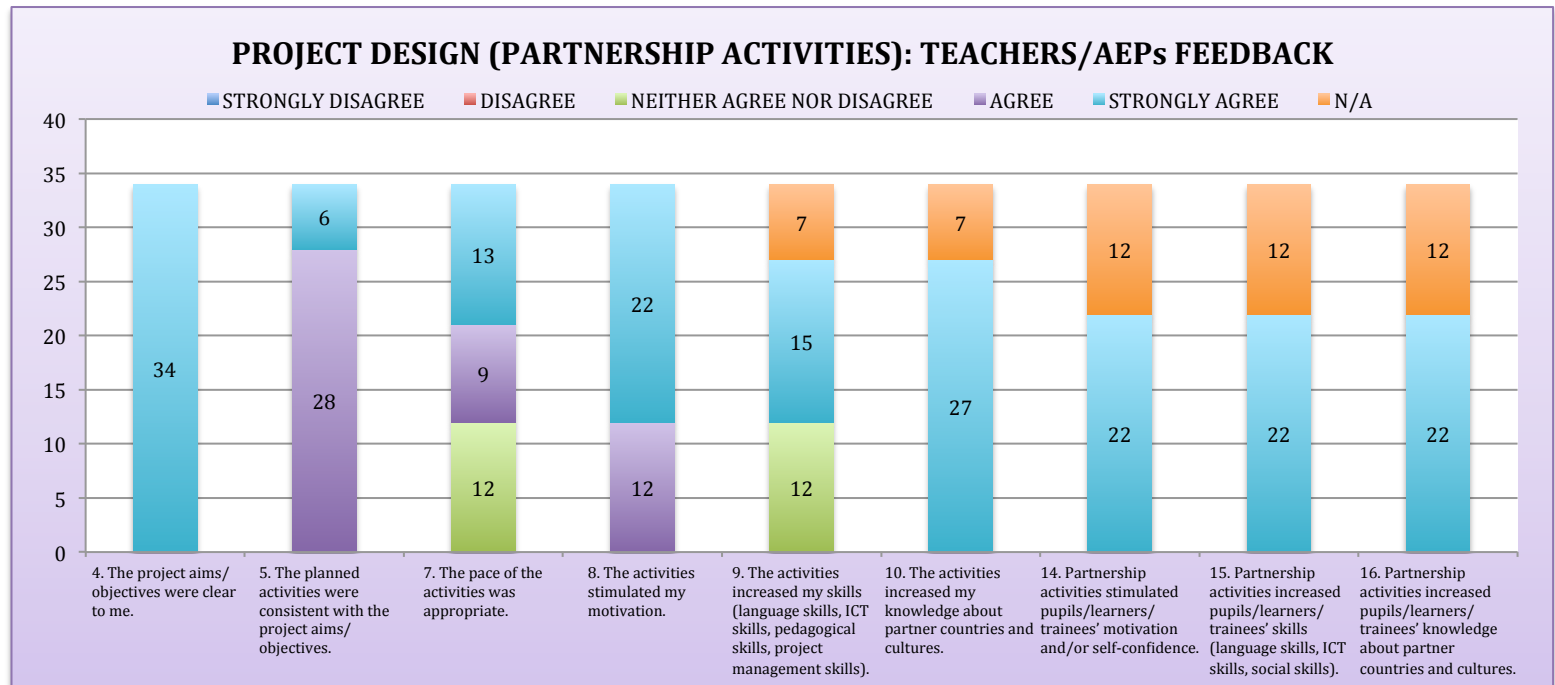
More varied but never *negative* were the feedback provided by both groups relative to the planned partnership activities¹, whose aims were clear to everybody, and generally considered consistent with the activities carried out.

Interestingly, the whole staff stated that the project increased their knowledge about partner countries and cultures, and greatly stimulated their motivation. On the contrary, partnership activities only partially increased the staff technical skills, while had a quite strong impact on the local community, with the exception of family members (which is likely due to the particular nature and mission of some partner organizations).

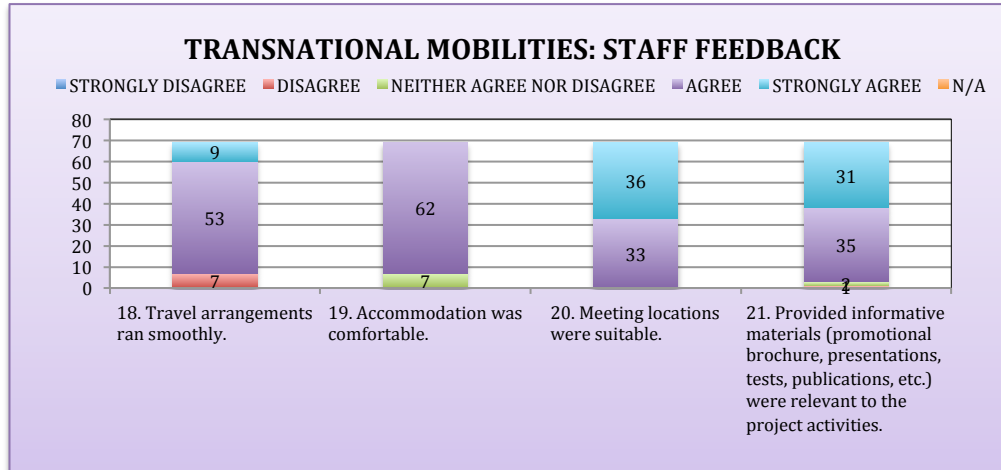


¹ 75% of interviewees participated in more than 75% of partnership activities.

Unlike the previous case, the teachers/AEPs interviewed gave more N/A (*not appropriate or not applicable item*) answers; although this set of questions (e.g. 14., 15. and 16.) was properly thought for their group only. These apparently unconnected results may be explained by the participation of some teachers/AEPs, who did not directly involve their pupils/learners/trainees in the partnership activities; consequently, they could not “measure” the impact that the activities carried out over the two years had on pupils/learners/trainees. On the contrary –and like the previous case- the activities had no significant impact in terms of increased technical skills (language skills, ICT skills, pedagogical skills and project management skills).

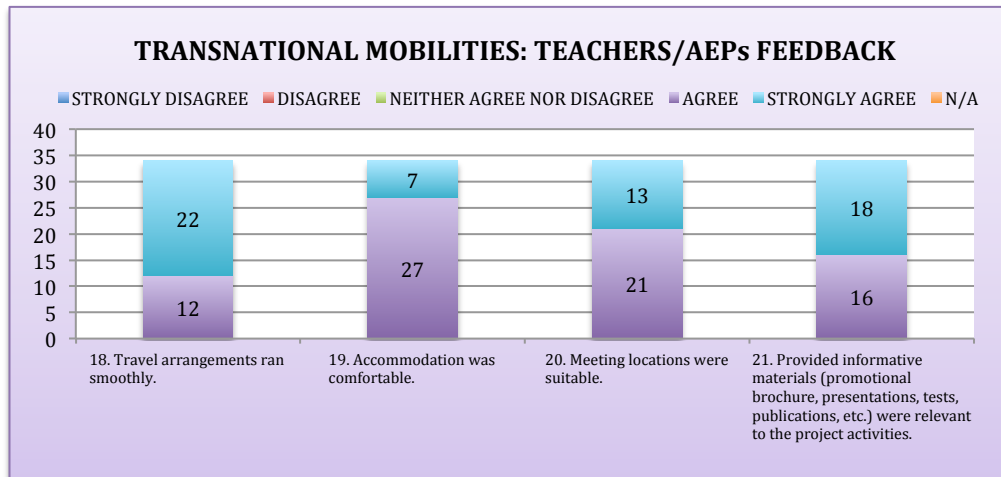


3. TRANSNATIONAL MOBILITIES



With regard to the set of questions about the organization of the mobility abroad, only the staff provided *negative* feedback on the travel arrangements and the effectiveness of the provided informative materials.

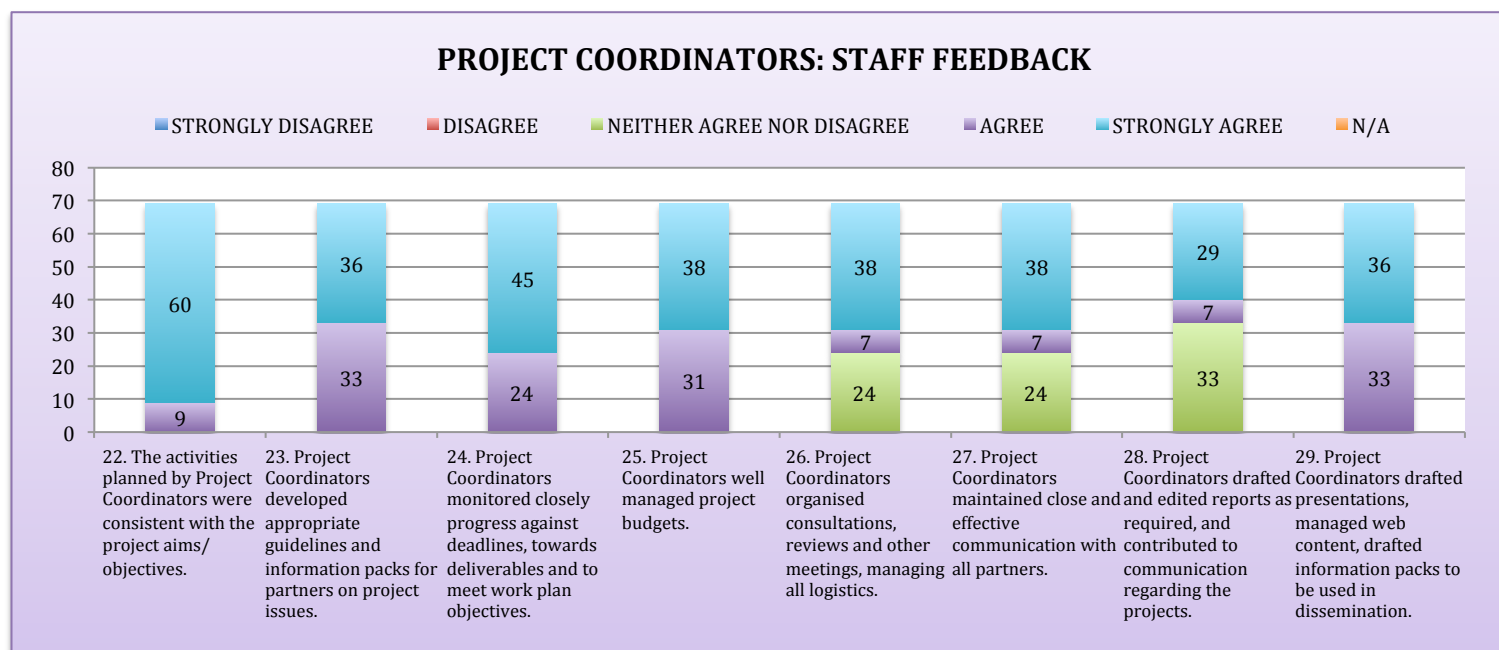
Furthermore, the staff only found the accommodation neither comfortable nor uncomfortable.

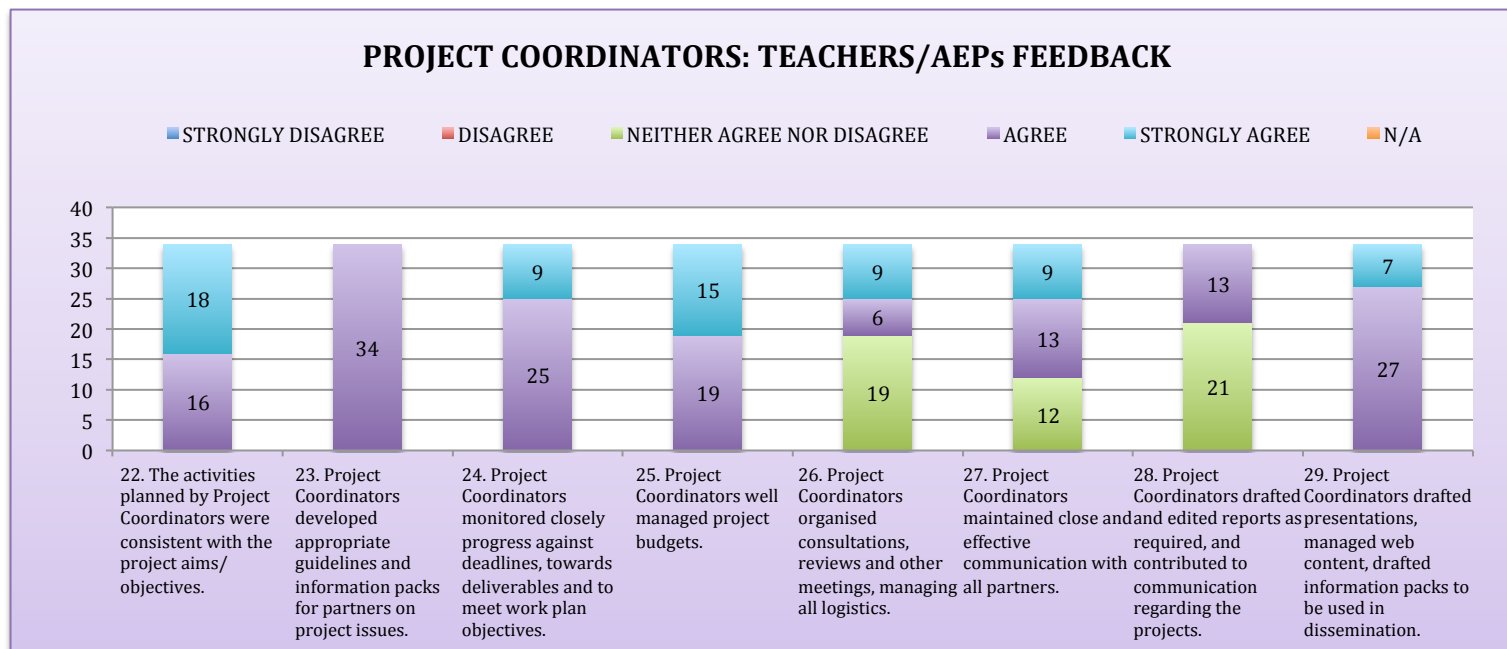


4. PROJECT COORDINATORS

Relative to the set of questions about project coordinators' skills, both groups gave the same feedback to the same items. In particular, they provided *neutral* feedback on the items concerning project coordinators skills in managing all logistics, producing and providing informative materials, especially for dissemination purpose.

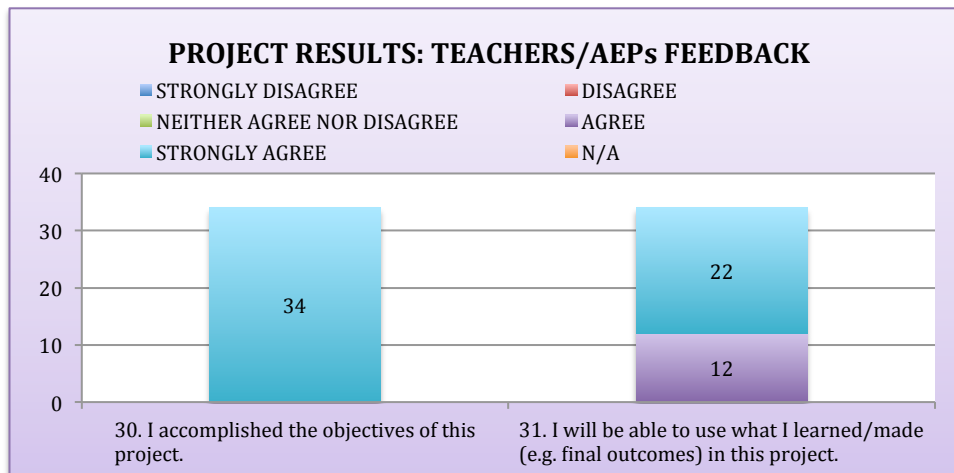
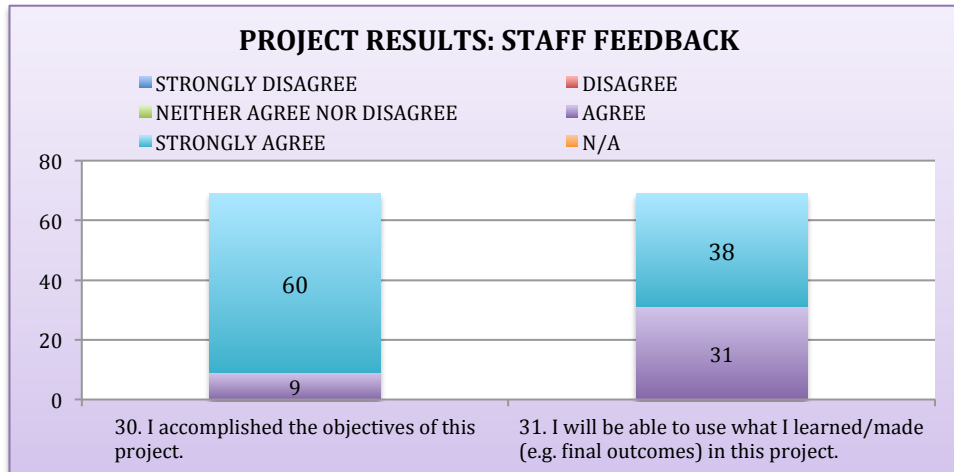
Indeed, during most debates and evaluation sessions (held in each country), all partner organizations gave such constructive criticism of the way coordinators handled these aspects of the projects.





This is most true, if comparing these results with those emerged from the open questions analysed in section n.6. Again, both the staff and the teachers/AEPs picked on the coordinators from partner organizations, for the way they arranged the meetings held in each hosting country, and above all for the delay in replying to e-mails and producing the necessities (e.g. PPT presentation on the chosen subject) agreed during each mobility.

5. PROJECT RESULTS

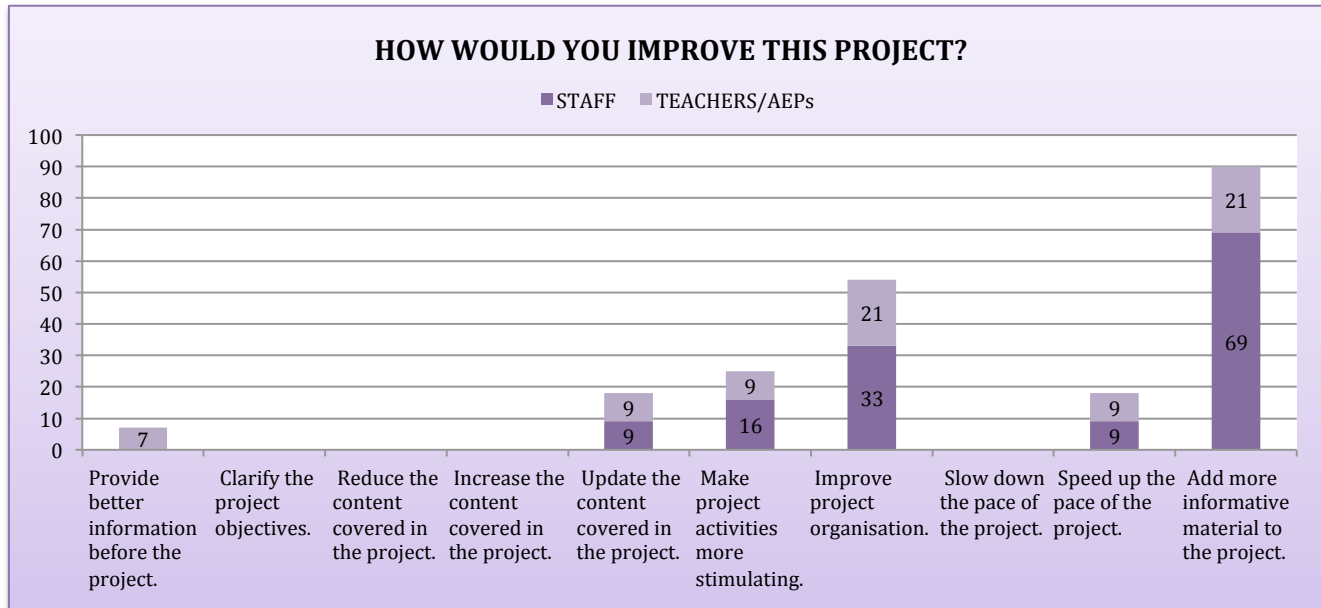


Finally and fortunately, both the staff and the teachers/AEPs stated that they totally accomplished the objectives of the project, and, what is more, they will likely use what they learned and produced as their final outcome in the future.

6. OPEN QUESTIONS

Unfortunately, the interviewees gave less attention to the final part of the questionnaire, and did not answer to this set of questions as a whole.

However, with regard to question n.32 –which allowed choosing among 10 alternatives- both groups ticked the same



potential improvements, and, in particular, improving project organization and adding more informative material to the project, thus confirming the previous answers they provided.

On the contrary, what emerges from the few following answers to the open questions n.33-36 is that the project and the partnership represented an important opportunity for learning something more about partner countries and

cultures, as well as for making new friends and having new contacts for future collaboration in similar projects. In addition, some emphasized how important was the project, for they could improve their English.

Nevertheless, most interviewees underlined the lack of a close contact before and after the meetings.

Ultimately, what follows from the analysis above –though rough- is that the project and the partnership was a big success, if considering that the partner organizations belong to different countries, far from each other, and have different mission to accomplish, and that the granted fund was not that substantial for doing better. Actually, the activities could be improved over the two years but seeking perfection is not that easy.

Definitely, everybody (project coordinators, members from partner organizations, target groups) *more or less* contributed to the success of this project.

Municipality of Ortelle (LE) - Italy